



RADIO PERSONNEL JOB FAMILY

CAREER PATH

Chief Technician

An employee is accountable for performing all functions associated with communications work in one of the two assigned units below:

Infrastructure Support Unit

An employee in this position is assigned to General Headquarters and domiciled at any of the troop headquarters. An individual in this position may supervise assigned communications technicians and is responsible for ensuring the proper installation, repair, functionality and maintenance of the Patrol or Missouri Statewide In-teroperability Network (MOSWIN) base stations, master sites, dispatch consoles and mobile radio equipment located in the assigned district. The individual works alongside the troop Chief Operators with regard to technical problems and planning and implementation of command post communications systems. Work is performed with mini-mum supervision is expected to exercise a considerable degree of judgement and discretion in performance of duties.

User Support Unit

An employee in this position performs skilled work in the installation, removal and testing of mobile communications equipment. An individual in this position may supervise and direct the installation, removal and testing of mobile communications equipment in the central radio shops. An individual in this position performs repair and installation of a variety of mobile and electronic equipment, and are assigned to work on special equipment or projects. Work primarily involves the coordination of communications technician personnel in the preparation of equipment for installation, assembly of mounting hardware, installing equipment interfaces, and troubleshooting and repair of operational problems that arise, as well as serving as the subject matter expert in the USU (e.g. breath alcohol instruments, RADAR, mobile and portable radio, research and product acquisition, etc). Work is performed with minimum supervi-sion and is expected to exercise a considerable degree of judgement and discretion in performance of duties.

Knowledge, Skills, and Abilities

Extensive knowledge of and the ability to demonstrate understanding and successful interpretation, explanation, and application of all assigned areas of communications, as well as the laws, principles, and practices as they are related to implementation within the agency.

Extensive knowledge of and the ability to demonstrate understanding of the agency's policies, procedures, rules, and regulations in the performance of duties.



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Extensive knowledge of and the ability to demonstrate successful operation and use of designated communications and radio maintenance equipment, parts, tools, supplies, and associated software systems in the performance of duties.

Extensive knowledge of and the ability to demonstrate successful use of computer equipment and associated software/databases in the performance of duties.

Extensive knowledge of and the ability to demonstrate understanding and successful use of the principles and practices of project management techniques in the performance of duties.

Possess and demonstrate successful communication skills in English via all modes of communication.

Possess and demonstrate successful management and prioritization of work within predetermined deadlines and stressful/adverse situations.

Possess and demonstrate the ability to successfully work as a team member and positively interact with a variety of people, as well as work hours as assigned.

Ability to demonstrate successful performance in the engagement, training, mentoring, and supervision of assigned personnel and support staff.

Ability to lift, move, and/or carry 50 pounds.

Ability to work long hours while standing.

Ability to work outdoors and in inclement weather.

Ability to position self and equipment necessary to perform duties.

Ability to read and comprehend written materials, as well as effectively and accurately document information received.

Ability to demonstrate successful performance in researching, gathering, correlating, and analyzing facts to develop reports, charts, recommendations, and/or solutions in the performance of duties.



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Ability to demonstrate successful performance in comprehensive analysis and problem solving, as well as preventative maintenance, of communications and radio equipment.

Ability to demonstrate successful performance in comprehensive analysis and problem solving, as well as in following established protocol for providing court testimony.

Ability to demonstrate successful performance and adherence to the rules of conduct for Patrol employees in accordance with General Order 26-02, as well as all other applicable agency policy and procedures.

Ability to demonstrate successful performance and adherence to policy and procedure in the care and maintenance of restricted and confidential information in the performance of duties.

Ability to work with material that may be of a sexual nature relating to criminal activity (e.g., written material, photographs, and/or verbal language, etc.)

Minimum Requirements

Infrastructure Support Unit

Successful completion of seven years as a Communications Technician, and successfully complete skill assessment evaluations for an Assistant Chief Technician in the ISU. Must have performed satisfactorily in-grade as an Assistant Chief Technician for one year.

User Support Unit

Successful completion of seven years as a Communications Technician, and successfully complete skill assessment evaluations for an Assistant Chief Technician in the USU. Must have performed satisfactorily in-grade as an Assistant Chief Technician for one year.

Must be a United States Citizen, a permanent resident, or a legal resident of a country participating in the Visa Waiver Program (VWP).

Necessary Special Requirements

- ❖ Must have successfully completed a job-related examination specified by the Director of Radio.



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- ❖ Must be a resident of Missouri and maintain that resident status.
- ❖ Must possess and maintain a valid driver license.
- ❖ Per General Order 26-07, uniformed civilian employees will not have tattoos or brands on the head, neck, wrists, or hands. The sole exception is that one traditional band style ring tattoo may be displayed on a single finger. Any such ring tattoo will not extend beyond the proximal phalanx. Tattoos and/or brands on any other part of a member or uniformed civilian's body, which would be visible during movements in the performance of their duties while wearing any official uniform or civilian attire, will be completely covered and not visible while on duty.
- ❖ Shall not have any conviction, indictment or pending litigation for any offense involving moral turpitude.
- ❖ **Infrastructure Support Unit:** Documented successful completion of at least 26 hours of professional skill development and leadership training each calendar year.
- ❖ **User Support Unit:** Documented successful completion of at least 40 hours of professional development and leadership training each fiscal year, in accordance with 1CSR 20-6.010.

Pay grade: 5

FLSA Status: Non-exempt

Work Schedule: An employee in this position works an eight-hour shift as directed; however, working hours are subject to change at the discretion of the commanding authority.

Effective: 02/01/2025

Reviewed: 02/01/2025

Revised: --